

Abstract

Uniforms - Supply of uniforms to Last Grade Govt Servants
staff Car Drivers - Delegation of powers to Heads of Departments
Proposals - Orders - Issued.

Transport Department

G.O. Ms. No. 659

Dated 3.12.75

Read again:-

1. G.O. Ms. No. 648, Transport dt. 7.8.72.
2. Govt. Memo No. 31921/E2/72-11 Transport dt. 12.9.73.
3. Govt. Memo No. 38058/E2/72-2 dt. 3.10.73.

Read also:-

1. From the Director of Agriculture Lr. No. P4/38832/74 dt. 4.3.74.
2. From the Director of Treasuries and Accounts Lr. No. 8504/B1/74-1 dt. 14.3.74.
3. From the Director of Stationery & Printing Lr. No. Sy. 12928/F4/74, dt. 26.2.75 and 8.7.75.

Order:-

The Director of Agriculture has proposed that when the Govt. have conceded the periodicity and quantum of supply of uniforms to different categories of staff on a fixed pattern the Director of Stationery & Printing need not insist again for Govt. Orders for initial supply to each of the staff. The Director of Agriculture has, therefore, suggested that the Director of Stationery & Printing, Madras may be authorized to supply uniforms to different categories of staff on the indent received from the Heads of offices through their controlling officers based on the G.O. in which the post was sanctioned as this would facilitate quick compliance and satisfaction to the Govt. Servants at lower levels. The Director of Treasuries and Accounts has also made a similar representation.

2. The Director of Stationery & Printing who was consulted has agreed with the proposals of the Director of Agriculture and D.T.A. that sanction of Govt. is not necessary for the initial supply of clothings since it involves protracted correspondence and delay. He has proposed that:-

- 1) Powers may be delegated to the Heads of Departments and Collectors for initial supply of clothing under the provisions of the Madras Stationery Manual.
- ii) The clothing materials for the Mofussal officers to be purchased from the nearest Khadi or Handloom depot by the respective officers after getting the sanction from the Heads of Departments or the Collector as the case may be and the expenditure debited to the respective departments.
- iii) So far as the City officers are concerned, the Stationery & Printing Department may continue to supply the clothing.

materials since the question of expenditure on despatch freight and delay are not there.

iv) To minimise the delay in stitching of uniforms, the stitching of uniforms for both the city and Mofussil offices may be entrusted to the respective officers who may entrust the stitching work with the nearby tailoring units.

v) According to the preliminary note to the Madras Stationery Manual, Volume I, Cumblies, Sandals and Shoes are procured by the Stationery and Printing Department from Jail Department. At present, orders for the direct supply of these items to the indenting officers are placed and the relative bills are settled by the Stationery office. In respect of these items also, the heads of departments and Collectors may be delegated with powers to sanction the purchase of such items and the respective officers may obtain requirements direct from the Jail Department, the expenditure being debited to the respective departments.

3. The Government after careful consideration accept the proposals of the Director of Stationery & Printing and pass the following orders:-

- i) Under rule 96 of the Madras Stationery Manual, the Heads of Departments be delegated with powers for initial supply of clothing to the different categories of staff in accordance with the scales and conditions laid down by the Govt. from time to time.
- ii) The clothing materials for the Mofussal offices should be purchased from the nearest Khadi or Handloom Depot by the respective officers after getting the sanction from the Head of the Department or the Collectors as the case may be and the expenditure debited to the respective departments.
- iii) So far as the Govt. offices in the City of Madras are concerned the Stationery and Printing Department will continue to supply the clothing materials:-
- iv) The uniforms for the staff in both the City and Mofussal offices, should be got stitched by the respective officers on the pattern prescribed either in the Women's Cottage Industrial Co-operative Society or the Tailoring Unit at Tambaram Sanatorium or any other Govt. sponsored tailoring units.
- v) The Heads of Departments and Collectors be delegated with powers to place indent on the Jail Department for the articles like Cumblies, Sandals and Shoes and settle the bills by debiting the expenditure to their respective departments.

4. In the light of the orders issued in para 3, the Director of is requested to send necessary draft amendments to the Madras Stationery Manual.

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5. This order issues with the concurrence of Finance Department vide its U.O.No.147385/Tpt/75-1 dt.12.11.'75.

(By order of the Governor)

Sukavaneshvar,
Joint Secretary to Government in charge

- To
- The Director of Stationery & Printing, Madras-1.
- The A.C., Madras-18/Madras-9.
- The P.A.O., Madras-9
- All Heads of Departments.
- All Departments of Secretariat.
- All Collectors.

/forwarded: by order/

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Section Officer

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Section Officer

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Section Officer

21/11/75