

①

CONFIDENTIAL:

R.No.161414-E4/92-S1

Directorate of Public Health and
Preventive Medicine, Madras-6.

Dt. 24.5.1994.

Sub:- Establishment - Public Health department - Assistant
posted as U.G. Superintendent - Posted in the Office
of the Deputy Director of Health Services - Certain
further Instructions - Issued.

Ref:- 1. G.O.Ms.No.662, H, dt. 21.5.93.
2. Govt. Letter No.47650/ABY/93-2 Health dt.2.11.92
3. This office Pro.P.No.18266/E4/93-S1 dt.12.11.93.
4. This office memo P.No.161414/E4/92-S1 dt.12.11.93.
5. This office memo R.No.161414/E4/92-S1 dt.25.11.93.

...

In continuation of this office references cited, the following
further instructions are issued:-

The Deputy Director of Health Services are instructed to form
new Sections as per the guidelines issued below:-

The individual working as Superintendent against the upgraded
post sanctioned in G.O. 1st cited as the Superintendent of Section
with one Assistant and Junior Assistant. The newly formed Section
headed by the Superintendent posted against the upgraded post will
be responsible for Accounts, Budget, Reconciliation, periodical
inspection of Primary Health Centres, Audit, Bills, Loans and advances.

The other Superintendent working in the regular Superintendent
post and the remaining staff other than allotted to newly formed
Section will form as another section which is responsible for all
other subjects (except those allotted to the other section) viz.
establishment matters, meetings, implementation of various programmes
now attended to in the office of the Deputy Directors of Health
services.

The Deputy Directors of Health Services are further informed
transfer of any ministerial staff i.e. Superintendent, Assistant or
Junior Assistant should be done only with the prior orders of this
Directorate. Action will be taken against any lapse in this regard.

After formation of two sections, the Deputy Directors of
Health Services are instructed to furnish a copy of order forming the
new section with name of the individual, the subjects allotted to
each Assistant and Junior Assistant to this Directorate in the name
of cover, Administrative Personal Assistant (OA).

This order takes effect from 1.6.1994.

K.V. SHANTHA,
Director of Public Health &
Preventive Medicine, Madras-6.

To
All Deputy Directors of
Health Services.
Stock file/spare copy.

//true copy/forwarded//

2. 5022-0010 25574

for Director of Public Health &